

# Lender Contact Log



**As you work with your lender to get help with your mortgage, you'll want to have a record of all communications for future reference. To help you keep a detailed log, use the following worksheet to document all of your conversations and important information.**

*Remember, before you call your lender it is important that you are well prepared and have the following items readily available:*

- Most recent monthly mortgage statement*
- Paystubs or other documents showing your household income*
- Most recent tax return*
- Second loan or home equity line of credit statements*
- Account balances and minimum monthly payments on all credit cards*
- Most recent checking/savings/investment statements*
- Reason for financial hardship and supporting proof*

Call Date:	Notes/Follow-up Items:
Contact Name:	
Contact Number:	
Contact Department:	
Phone Number:	Missing Documents:
Fax Number:	
Email Address:	
Follow-up Date:	

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